

Broad Run Farms Civic Association Board Meeting Minutes

Date: Wednesday, May 8, 2024

Time: Meeting began at 7:02 p.m.

Recorded by: Rita Fisher

Location: Transcribed from NextDoor

Board Members Present:

- Carol Kearney – President
- Colleen Glosson – Vice President
- Roy Cleveland – Treasurer
- Rita Fisher – Secretary

Members at Large:

- Susan Cleveland
- Margaret Conley
- Karen Lusk

Other Members Present:

- Lisa Bentley
 - Michael Conley
 - Bee Jay Glosson
 - Steve Oberther
 - Bill Fisher
 - Jonathan Erickson – Former President
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Meeting Business

- Introductions of those present.
 - Rita Fisher read the minutes from the April 10, 2024 meeting.
Motion: (Margaret C. / Roy C.) to approve the minutes. **Motion carries.**
 - Roy Cleveland read the Treasurer's Report.
Motion: (Rita F. / Karen L.) to approve the Treasurer's Report. **Motion carries.**
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Picnic – June 8 at River Property

Volunteers & Tasks:

- **Set-Up (Noon):** Colleen G., Steven O., Roy C., Carol K., BJ G., Jonathan E.

- **Clean-Up (Sunday):** Jonathan E., Karen L.
- **Tables/Tents/Chairs:**
 - Jonathan donating 5 tables, 10 chairs
 - Karen donating 1 table
 - Pop-ups: Jonathan, Roy, Mike & Margaret
- **Keg Pick-Up:** Roy C.
- **Ice:** Rita F. will purchase (approx. \$75 if hot) and deliver by 11:30 a.m.
 - Carol K. requested 4 coolers and for attendees to bring empty ones
- **Food & Supplies:** Carol K. will shop for plates, cups, etc.
- **Porta Potty:** Jonathan E. will move it
- **Vendors:**
 - Jonathan E. to arrange face painter (\$100/hr) and ice cream vendor (\$400)
- **Banner Hanging:** Steve O. volunteered
 - Roy C. has list of paid sponsors
 - Carol emphasized ensuring all advertisers have paid
- **Creek Property Mowing:** Handled by Jonathan Plante's business
- **Sponsor Check-In:** Roy to inform Carol who has/has not paid
- **River Sand Addition:**

Motion: (Carol K. / Rita F.) to approve \$400 to add sand at river's edge. **Motion carries.**
- **Scholarship Ceremony:** Carol K. will present award at 2 p.m.
- **Parking Discussion:** Carol K. will contact Jack Pooley
- **Boat Rides:** Jonathan E. will confirm drivers
- **Potluck Food:**
 - Attendees encouraged to bring a dish and serving spoon
 - Use ice for cold dishes if weather is hot
- **Event Cooking:** Still need volunteers
- **Toys/Games for Kids:**
 - Margaret: Large unicorn
 - Roy: Pool noodles
 - Jonathan: Squirt guns, balls, bubble machine
 - More donations needed
- **Banner Take Down:** Volunteer still needed

Other Business

- **Chili Cookoff:** Carol asked for feedback – consensus: very successful
- **Community Cleanup:**
 - Jonathan E.: Spring cleanup successful
 - Summer cleanup planned along Potomac tributaries
 - Tire disposal is an issue—county won't take them
 - Colleen G. will check with her employer about tire disposal
 - Suggestion: move cleanup earlier in future years due to overgrowth
- **Zelle for Payments:**

- Colleen proposed using Zelle for dues and donations
Motion: (Carol K. / BJ G.) to approve Zelle option. **Motion carries.**
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Announcements

- **EPA Landfill Update:** On-site May 14 at 11 a.m.
RSVP to John Brakeall at 215-814-5537 or Brakeall.John@epa.gov
Parking may be limited
 - **Neighborhood Garage Sale:**
 - Organized by Erin Farmer
 - Dates: June 1–2, 8 a.m.–12 p.m.
 - Residents can add their home to a map via Nextdoor
 - Sarah will create promotional signs
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Adjournment

Motion: (Margaret C. / Roy C.) to adjourn the meeting. **Motion carries.**
Meeting adjourned at 7:50 p.m.