

# BROAD RUN FARMS

## CIVIC ASSOCIATION

EST. 1952

### Broad Run Farms Civic Association Meeting Minutes

Date: Wednesday, May 14, 2025

Time: 7 p.m.

Location: Galilee United Methodist Church, Sterling, Virginia

#### Attendees

**Roy Cleveland, Susan Cleveland, Roger Cole, Michael Conley, Charles Eastin, Bill Fisher, Rita Fisher, Bee Jay Glosson, Colleen Glosson, Mary Holsinger, Carl Margenau, Dan Schultz**

#### Call to Order

In the absence of **Carol**, the meeting was called to order at 7 p.m. by a substitute chair.

#### Approval of Previous Minutes

The April 2025 meeting minutes were approved unanimously.

#### Treasurer's Report

**Roy Cleveland** presented the treasurer's report. As of the end of April, the association had:

- Checking account balance: **\$6,924.96**
- Income: **\$656.70**
- Expenses: **\$196.30**
- Total association value (including cash box and PayPal): **\$7,945.74**

An addendum with budget projections and a membership chart was circulated.

#### Membership

Current membership stands at 102. At this time last year, there were 100 members. There are 345 addresses in the community, with some addresses including multiple members.

#### Action Items and Motions

- Motion Passed: Increase sign budget from **\$300 to \$650** (email vote, April 13, 2025).

- Motion Passed: Increase ice cream budget from **\$600 to \$1,200** for the summer picnic.
- **Motion Passed:** Retain sand purchase for the picnic.
- Motion Passed: Allocate **\$200** for a picnic raffle to encourage memberships.
- Discussion: Consider private property signage to support law enforcement. **Carol** to lead follow-up.

### **Summer Picnic Planning**

- Recycling will be handled by **Elite Trash Service**.
- **BeeJay** will coordinate beer and **Rita** ice purchases (approx. 10 x 20 lb. bags).
- **Dan** is sourcing an ice cream vendor (soft serve vs. novelties); budget discussed.
- Face painting by **Melissa Dukes** confirmed, 1:30–4:30 p.m. at **\$300**.
- **Carol** will grocery shop; toys and games managed by **Colleen**.
- Greeters: **Bill** and **Rita**. Table will include QR codes, donation jars and info.
- Toys from prior years will be reused. Events include watermelon-eating contest and sack races.

### **Pavilion Use & Security**

Pavilion use is increasing. Only members may reserve. **Roy** manages reservations and signage. Concerns about misuse and illegal activity discussed. New signs to be explored for better enforcement.

### **Raffle Program**

A raffle will be piloted at the picnic to promote membership. Members receive free raffle tickets; non-members can purchase for \$10. Proposed prizes include \$50 gift cards and memberships. If successful, the program may expand to other events.

### **New Business**

**Roger Cole** reported attempted break-ins on Dairy Lane and advised against placing checks in mailboxes. **Roy** reminded the group that proper signage is needed for law enforcement to act on trespassing incidents.

### **Adjournment**

Meeting adjourned at approximately 8 p.m.