

BROAD RUN FARMS

CIVIC ASSOCIATION

EST. 1952

Broad Run Farms Civic Association Meeting Minutes

Date: Wednesday, May 14, 2025

Time: 7 p.m.

Location: Galilee United Methodist Church, Sterling, Virginia

Attendees

Roy Cleveland, Susan Cleveland, Roger Cole, Michael Conley, Charles Eastin, Bill Fisher, Rita Fisher, Bee Jay Glosson, Colleen Glosson, Mary Holsinger, Carl Margenau, Dan Schultz

Call to Order

In the absence of **Carol**, the meeting was called to order at 7 p.m. by a substitute chair.

Approval of Previous Minutes

The April 2025 meeting minutes were approved unanimously.

Treasurer's Report

Roy Cleveland presented the treasurer's report. As of the end of April, the association had:

- Checking account balance: **\$6,924.96**
- Income: **\$656.70**
- Expenses: **\$196.30**
- Total association value (including cash box and PayPal): **\$7,945.74**

An addendum with budget projections and a membership chart was circulated.

Membership

Current membership stands at 102. At this time last year, there were 100 members. There are 345 addresses in the community, with some addresses including multiple members.

Action Items and Motions

- Motion Passed: Increase sign budget from **\$300 to \$650** (email vote, April 13, 2025).

- Motion Passed: Increase ice cream budget from **\$600 to \$1,200** for the summer picnic.
- **Motion Passed:** Retain sand purchase for the picnic.
- Motion Passed: Allocate **\$200** for a picnic raffle to encourage memberships.
- Discussion: Consider private property signage to support law enforcement. **Carol** to lead follow-up.

Summer Picnic Planning

- Recycling will be handled by **Elite Trash Service**.
- **BeeJay** will coordinate beer and **Rita** ice purchases (approx. 10 x 20 lb. bags).
- **Dan** is sourcing an ice cream vendor (soft serve vs. novelties); budget discussed.
- Face painting by **Melissa Dukes** confirmed, 1:30–4:30 p.m. at **\$300**.
- **Carol** will grocery shop; toys and games managed by **Colleen**.
- Greeters: **Bill** and **Rita**. Table will include QR codes, donation jars and info.
- Toys from prior years will be reused. Events include watermelon-eating contest and sack races.

Pavilion Use & Security

Pavilion use is increasing. Only members may reserve. **Roy** manages reservations and signage. Concerns about misuse and illegal activity discussed. New signs to be explored for better enforcement.

Raffle Program

A raffle will be piloted at the picnic to promote membership. Members receive free raffle tickets; non-members can purchase for \$10. Proposed prizes include \$50 gift cards and memberships. If successful, the program may expand to other events.

New Business

Roger Cole reported attempted break-ins on Dairy Lane and advised against placing checks in mailboxes. **Roy** reminded the group that proper signage is needed for law enforcement to act on trespassing incidents.

Adjournment

Meeting adjourned at approximately 8 p.m.